

**BOROUGH OF MENDHAM
MEETING OF THE MAYOR AND COUNCIL
JUNE 26, 2023 7:00PM
MINUTES**

CALL TO ORDER

Mayor Serrano Glassner called the June 26, 2023, Regular Meeting of the Mayor and Council to order at 7:07 p.m. in the Garabrant Center, 4 Wilson Street, Mendham, New Jersey.

FLAG SALUTE AND MOMENT OF SILENCE

Council Member Kelly recognized Moros Automotive will be closing after many years doing business in the Borough.

Mayor Serrano Glassner led a moment of silence and proceeded with the Pledge of Allegiance.

OPENING STATEMENT

Notice of this meeting of the Mayor and Council of the Borough of Mendham was published in the Daily Record and Star Ledger, posted in the Phoenix House, and was filed in the Office of the Borough Clerk in accordance with the Open Public Meetings Act. Official action will be taken at this meeting.

ROLL CALL

The following officials were present:

Mayor Serrano Glassner
Council President Brennan Reilly
Council Member Steve Andrew – Absent
Council Member John Andrews
Council Member Brad Badal – Absent
Council Member James Kelly
Council Member Neil Sullivan

Also present were:

Fred Semrau, Esq., Borough Attorney – Absent
Carolynn Budd, Borough Clerk

CONSENT AGENDA ITEMS

1. **Approval of Minutes:** June 14, 2023, Regular Meeting
2. **Banner Application:** Mendham Fest
September 22, 2023 – October 7, 2023

Motion to Approve: Council Member Andrews
Second: Council Member Kelly
Ayes: Reilly, Sullivan
Recue from Minutes: Reilly

ORDINANCE FOR PUBLIC HEARING AND ADOPTION

#10-2023 ORDINANCE OF THE BOROUGH OF MENDHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY, AMENDING CHAPTER 102, FEES AND RATES, OF THE BOROUGH CODE TO MODIFY CROSS-REFERENCES TO THE SEWER CODE

Summary: § 168-54 of the Borough of Mendham Code governs sewer utility fees and rates for users not serviced by a water system, and § 168-55 governs Sewage System Service Connection Fees and the Borough has become aware that the section number cross-references to §§ 168-54 and -55 in Chapter 102-1, Schedule of fees and rates, should be reversed.

Legal Notice Statement: A legal notice was published indicating that Ordinance #10-2023 was introduced and passed on first reading at the June 14, 2023 meeting and the second reading/public hearing would be held on June 26, 2023 at 7:00pm.

Council President Reilly had a question regarding the connection fee for those not on public water. Ms. Joyce Bushman, Borough Administrator explained there are residents who have well water and are on public sewer and that is their sewer connection fee.

Mayor Serrano Glassner opened public hearing.

Seeing and hearing no one wishing to be heard, Mayor Serrano Glassner closed public hearing.

Motion to Adopt: Council Member Kelly
Second: Council President Reilly
Ayes: Andrews, Sullivan

RESOLUTIONS

#100-2023 RESOLUTION AUTHORIZING THE PASTIME CLUB TO CONDUCT A FIREWORKS DISPLAY AT BOROUGH PARK ON LABOR DAY, MONDAY, SEPTEMBER 4, 2023 (RAIN DATE SATURDAY, SEPTEMBER 9, 2023)

Motion to Approve: Council Member Kelly
Second: Council President Reilly
Ayes: Sullivan
Recuse: Andrews

#101-2023 RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF MENDHAM AND THE MENDHAM BOROUGH BOARD OF EDUCATION TO PROVIDE THE SERVICES OF A CLASS III SPECIAL LAW ENFORCEMENT

OFFICER FOR PURPOSES OF SCHOOL SECURITY FOR THE MENDHAM BOROUGH SCHOOL DISTRICT FOR THE 2023-2024 SCHOOL YEAR

Council President Reilly asked for clarification on the difference between and Class II and Class III Officer. Lieutenant Joe Pirillo provided a detailed response.

Motion to Approve: Council President Reilly
Second: Council Member Sullivan
Ayes: Andrews, Kelly

#102-2023 RESOLUTION AUTHORIZING THE APPOINTMENT OF WATER RECLAMATION DEPARTMENT ACTING SUPERINTENDENT BRIAN VALLIERE TO THE POSITION OF WATER RECLAMATION SUPERINTENDENT, EFFECTIVE JULY 1, 2023

Motion to Approve: Council Member Andrews
Second: Council Member Sullivan
Ayes: Kelly, Reilly

#103-2023 RESOLUTION APPOINTING LAUREN MCBRIDE AS DEPUTY BOROUGH CLERK EFFECTIVE JUNE 26, 2023

Motion to Approve: Council Member Andrews
Second: Council President Reilly
Ayes: Kelly, Sullivan

#104-2023 RESOLUTION TO AMEND RESOLUTION #126-2022 PROVIDING FOR SALARIES AND HOURLY WAGE RATES TO BE PAID TO BOROUGH-APPOINTED OFFICIALS AND EMPLOYEES IN 2023

Motion to Approve: Council Member Andrews
Second: Council President Reilly
Ayes: Kelly, Sullivan

#105-2023 RESOLUTION APPROVING THE RESERVATION OF ALLOCATED SANITARY SEWER CAPACITY APPLICATION OF V-FEE MENDHAM APARTMENTS, LLC REGARDING THE PROPERTY LOCATED AT 84-90 EAST MAIN STREET, BLOCK 801, LOT 20

Motion to Approve: Council Member Sullivan
Second: Council Member Kelly
Ayes: Andrews, Reilly

#106-2023 RESOLUTION AUTHORIZING THE USE OF THE AFFORDABLE HOUSING TRUST FUND FOR AN AFFORDABLE HOUSING SITE FEASIBILITY STUDY OF MENDHAM AREA SENIOR HOUSING ("MASH") AND OTHER SITED WITHIN THE BOROUGH FOR POTENTIAL PROJECTS

Mayor and Council discussed the Borough's Affordable Housing requirements and the reason for this feasibility study.

Motion to Approve: Council Member Andrews
Second: Council Member Kelly
Ayes: Reilly, Sullivan

#107-2023 RESOLUTION AUTHORIZING A MORRIS COUNTY TRAIL CONSTRUCTION GRANT APPLICATION

Council President Reilly asked for clarification of the Borough's grant match as well as what the grant will improve. Mayor Christine Serrano Glassner advised the Borough's match can be in-kind and reviewed with Council the various improvements that will be made along Patriots Path. Mr. Pete Hafemeister, DPW Assistant Superintendent, also provided details regarding the improvements.

Motion to Approve: Council Member Sullivan
Second: Council Member Kelly
Ayes: Andrews, Reilly

#108-2023 RESOLUTION ESTABLISHING A VENDOR CERTIFICATION (CLAIMANT SIGNATURE) AND ELECTRONIC FUNDS TRANSFER POLICY

Motion to Approve: Council President Reilly
Second: Council Member Sullivan
Ayes: Andrews, Kelly

#109-2023 RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO ACTION DATA SERVICES FOR PAYROLL AND ACCOUNTING SERVICES

Motion to Approve: Council Member Andrews
Second: Council Member Kelly
Ayes: Reilly, Sullivan

COUNCIL COMMITTEE REPORTS

Personnel [Standing Committee of the Council]

Council Member Andrews had nothing to report but Congratulated Mr. Brian Valliere, WRF on his promotion and thanked Mr. Jeff Cooper, DPW for his service to the Borough.

Finance [Standing Committee of the Council]

Council Member Kelly reported estimated tax bills were sent out.

Recreation and Parks [Standing Committee of the Council]

Council President Reilly reported the last Concert in the Park was cancelled due to weather. Camp is off to a great start, there are still some spots available in the later weeks of camp.

Public Safety [Standing Committee of the Council]

Council Member Sullivan reported Sergeant Pat McNichol was named the number one Drug Recognition Expert in New Jersey.

ADMINISTRATOR'S REPORT

Ms. Joyce Bushman reported the Recreation Booklet was provided to Council, many updates have were made to the booklet including the addition of QR codes. On 6/26 there was a construction meeting to discuss progress on the Phoenix House renovations/stabilization.

MAYOR'S ITEMS

Mayor Serrano Glassner reported Mendham Fest will have a new chairperson to handle vendors. Last week the was the MCLOM Meeting, during the meeting attendees were provided a list of available grants. Mayor Serrano Glassner will review the list with Ms. Joyce Bushman, Borough Administrator.

PUBLIC COMMENT – AUDIENCE PARTICIPATION

Mayor Serrano Glassner opened public comment.

Seeing and hearing no one else wishing to be heard, Mayor Serrano Glassner closed public comment.

APPROVAL OF VOUCHERS

Motion to Approve: Council Member Kelly
Second: Council President Reilly
Ayes: Andrews, Sullivan

ADJOURNMENT

Having no further business to conduct, Mayor Serrano Glassner asked for a motion to adjourn the meeting.

Motion to Adjourn: Council President Reilly
Second: Council Member Sullivan
Ayes: Andrews, Kelly

Meeting adjourned at 7:37p.m.

Respectfully Submitted:

Carolynn Budd

Carolynn Budd, RMC, CMR
Borough Clerk
Borough of Mendham